

German! Active and communicative language learning right

from the start via  at TREFFPUNKT Language Institute

In our view, online-learning offers a natural way of learning to speak, listen and write German - give it a try, you'll like it as much as we do!

Sprachinstitut
TREFF@PUNKT

TREFFPUNKT Language Institute was founded by Alexandra von Rohr in Bamberg in 1995. It quickly developed into a recognized centre of language training for German as a foreign language.

Online Trainer at
TREFFPUNKT



Program

If you often have to speak on the phone and also write emails frequently, an online course is an ideal option for you. However, it's also an effective way of learning for anybody who wants to improve their speaking and writing skills.

Our online offer was originally developed for students at TREFFPUNKT Language Institute who wished to continue their language training at home after completing their onsite course, often with the same teacher and course material.

The course met with such universal approval and success that in June 2008 we decided to make this style of learning available to everyone. As a result we now offer new clients the chance to learn German with us online. With our new improved course program, an intensive onsite course is no longer a requirement.

Enjoy our new and attractive German program, tailored to your needs and taking place at a time and place to suit you

Target group








We cater for **professionals** and **private individuals**, who would like to broaden their German knowledge after completing an onsite course, or participants who are unable to attend a German course in Bamberg because of time constraints and who...



- ⇒ don't have much time and would therefore like to take advantage of a tailor made individual course.
- ⇒ are motivated and work actively to achieve their learning goals.
- ⇒ want to be able to use German quickly and effectively in their working life or who are required to prepare for a German exam. .


The program also aims at participants who have decided upon an online course for reasons of time. Online learning prospects:



- ⇒ a program independent of time or location.


	<ul style="list-style-type: none"> ≈ the guarantee of continuous learning in order to build or to broaden language knowledge ≈ the loss of anxiety over telephone calls and learning to speak freely ≈ an improvement in your oral expression and pronunciation ≈ training in listening comprehension learn to write better, from emails to presentations and reports
<p>Form of the course</p>	<p>Individual training through SKYPE – <i>don't limit your learning!</i></p> <ul style="list-style-type: none"> ≈ If you learn online then you learn with your own private teacher, i.e. you receive individual training. Online learning can either mean that you learn with your teacher on the telephone or that you phone using Skype. Skype is a language program that enables you to telephone whilst sitting at your computer and to write to and receive messages from your teachers at the same time. ≈ Through Skype you will speak to your teacher whilst sitting at your computer, just as though you were on the phone. The only difference is that your teacher can send you texts and exercises whilst continuing to speak with you. In this way you practise speaking, listening, reading and writing. If you wish, you can also record the entire lesson and listen to it as often as you need to.
	<ul style="list-style-type: none"> ≈ If you often have to speak on the phone and also write emails, then online learning is particularly appropriate for you. However, it is also for everybody who wants to gain certainty in their written and spoken German. ≈ Online learning means learning to speak, listen and write in a natural way – try out this way of learning, you'll be enthusiastic too! Besides, you can always stop your online lessons and meet your online teacher in a classroom, should you prefer.
<p>Course content</p>	<p>In individual training, the course content is determined by you.</p> <p>You can work with a course book or use free material. If you opt for free material, we can orientate the lessons entirely around your area of interest and field of work and will seek out suitable texts and materials on the internet. The exercises are constructed according to the subjects that interest you, the mistakes that you make and any areas that you would specifically like to improve. You will learn:</p> <ul style="list-style-type: none"> ≈ to react spontaneously ≈ to speak more fluently ≈ new vocabulary ≈ to use your new vocabulary correctly ≈ grammar – that must also be a part of it 😊! ≈ to improve your pronunciation ≈ to improve your written expression <p>You will see how useful, practical and efficient it is to learn German using Skype.</p>

<p>Teachers</p>	<p>Native speakers with academic training and many years of experience</p>
<p>First steps - getting started with Skype</p> 	<p>Installing and using Skype is dead easy – no computer knowledge is necessary. To learn online, all you need is a computer with a sound card, a good internet connection and a headset (headphones and a microphone). You can download Skype for free from www.skype.com. This program already has millions of users worldwide taking advantage of the free telephone calls it offers. Just give it a try!</p> <p>And now... step by step:</p> <ul style="list-style-type: none"> • Buy a <u>good headset</u> - preferably one with a USB connection, e.g. Plantronics, N10687. A good headset is important as a good quality microphone and headphones ensure that communication is clear, natural and problem-free. • Download Skype from the internet at www.skype.com – the software is free • Install the program • Choose your 'Skype name' - the name that you will use when using Skype. We recommend that you use both your first name and your surname. • Test that everything is working using the automatic Skype test call. • If you should have a problem installing Skype please feel free to call us <p>How to book a course - tips for preparation and a trouble-free start</p>
<p>How to book a course - tips for preparation and a trouble-free start</p> 	<p>If everything is working okay, book your <u>Online German course</u>. This is easiest via our online calculator. When you do this, you will see the following image:</p>  <p>-> Link to enrolment for online course</p>  <p>At the end of the list, choose under "course type" whether you would prefer Skype lessons of 45 or 60 minutes. If you're not yet sure, book 2 test lessons for € 50.</p> <p>-> Link to enrolment for online course</p> <ul style="list-style-type: none"> • Once we have received your payment, we will send you by E-Mail:

	<ol style="list-style-type: none"> 1. a course confirmation and receipt of payment 2. a placement test 3. the contact details of your online teacher, i.e. their Skype name and email address. 4. Please note that all our online teachers also work as German teachers at the well-known TREFFPUNKT Language Institute in Bamberg. <ul style="list-style-type: none"> • In order for you to register, we require the following information from you: <ol style="list-style-type: none"> 1. the number of lessons you would like 2. whether you would prefer 45 or 60 minute lessons 3. your preference for day and time e.g. Tuesday from 9:15 to 10:00 (45 minutes) and Thursday from 19:30 to 20.15 (45 minutes) 4. your Skype name and your telephone number 5. the completed placement test 6. your ideas for what you want to train, improve and learn. The more information you give us, the better we can prepare for the class. Generally speaking the classes are a mix of speaking, listening, some exercise work and extension of your vocabulary. However, you can decide what the focus should be and which areas you need to train the most. • Please take any time difference between your country and Germany into account. We offer instruction between 7:30 am and 9:30 pm. • Your trainer will send you an email to arrange a time with you for your first Skype lesson. • If you would like to continue with the Skype instruction after the initial 2 test sessions, book a package of 10 to 50 teaching hours using our Online-Calculator . The more hours you book in advance, the bigger the discount we offer. <p>As an alternative to our online-calculator, you can also register by downloading and completing our Enrolment Form  and sending it to us by <u>E-mail</u>, Fax (+49-951-204474) or post. You can find our address in the masthead. Please note: The payment can be made online via either www.paypal.com or www.moneybookers.com. Please make the payment to the email account info@learn-german-via-skype.com. Alternatively the money can be transferred directly to the following bank account:</p> <ul style="list-style-type: none"> ○ account holder = Alexandra von Rohr, Sprachinstitut TREFFPUNKT ○ name of bank = Deutsche Bank PGK AG ○ address of bank = Lange Strasse 37, D-96047 Bamberg ○ BIC = DEUT DE DB 762 ○ IBAN = DE65 7607 0024 0808 8833 00 <p>If you should have any further questions, we would be happy to answer these by phone +49 951 204404, via Skype or by E-Mail info@learn-german-via-skype.com.</p> <p style="background-color: #d3d3d3; padding: 2px;">We look forward to teaching you soon!</p>
<p>Course content for online learning</p>	<p>You practise...</p> <ul style="list-style-type: none"> ≡ Listening and therefore lose your fear of telephoning ≡ Speaking, to express yourself clearly and articulately ≡ Writing, so that problems with emails and reports are a thing of the past <p>The goal is ...</p> <ul style="list-style-type: none"> ≡ to improve pronunciation

	<ul style="list-style-type: none"> ≡ to be flexible with your time ≡ to learn continuously ≡ to use the little time that you have to best advantage ≡ to acquire certainty when writing mails
Content	<p>General language course</p> <p>The overriding aim of this course is to offer you certainty in your spoken German–pronunciation and listening comprehension will form a part of this, depending on your particular linguistic goals. At the same time you will broaden and consolidate your vocabulary.</p> <p>With this course it can be practical to work with a course book. You then have the option of continuing to learn with this book during an intensive course at the language institute if you wish to.</p>
	<p>Business course – here we concentrate on...</p> <ul style="list-style-type: none"> ≡ acquiring certainty when speaking, regardless of the situation ≡ the ability to react quickly and appropriately ≡ phrases and figures of speech ≡ small talk ≡ telephoning ≡ linguistically holding your own in meetings ≡ mastering presentations ≡ successfully leading negotiations in German ≡ learning to write E-Mails and reports without mistakes <p><i>The better you speak German, the more persuasive you will be in your business life</i></p>
Course material	<p>Recognized textbooks together with current teaching material from the internet and self-produced material ensure varied and up to date teaching.</p> <ul style="list-style-type: none"> ≡ learn with well established text books ≡ or with free material selected by the teacher from the internet according to your needs. This way the material is guaranteed to always up to date. ≡ or use a combination of the two. <p>The use of appropriate course materials is something you should discuss with your teacher after ca. 2 to 3 sessions.</p>
Advantages	<p>Obvious advantages of online learning include:</p> <ul style="list-style-type: none"> ≡ intensive and focused learning by phone ≡ chance to record each session, enabling unlimited repetition and review (Pamela Recorder) ≡ speaking and listening tested simultaneously and intensively ≡ a real learning situation, on the telephone and at the computer ≡ no need to travel - saves both time and money ≡ more flexibility regarding course time - any time between 7:30 and 21:30

	<p>≡ continuity of teaching, even when travelling (many of our clients take advantage of this opportunity and rate it highly)</p> <p>This is why learning languages via Skype is very different to other types of "Web-based Training", self-study computer-based programs and online group instruction. This course offers constant interaction with a trainer, rather than an artificial recording, and it is this interaction that we believe to be the motivating and driving force in language learning. CDs and other learning programs can, however, provide good preparation and support for an online learning course. Please let us know if you are currently learning with a CD or German language program. We can then make arrangements to integrate this material into the course.</p>																	
<p>Levels</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="background-color: #ADD8E6;">A1</td></tr> <tr><td style="background-color: #ADD8E6;">A2</td></tr> <tr><td style="background-color: #C8A2C8;">B1</td></tr> <tr><td style="background-color: #C8A2C8;">B2</td></tr> <tr><td style="background-color: #FFDAB9;">C1</td></tr> <tr><td style="background-color: #FF8C00;">C2</td></tr> </table>	A1	A2	B1	B2	C1	C2	<p>The online language course is offered at all levels corresponding to those defined by the common European Framework for the study of foreign languages.</p> <p>However, in contrast to onsite training, on-line learning is most appropriate for those who have reached a level of A1.2 (which means after having completed about 60% of the first level) and above. Absolute beginners A1.1 should undertake an onsite course first. If you are a beginner and would nevertheless like to learn online, please contact us.</p> <p>After achieving a fundamental language competency (level B1.2 or above), the language training program can be oriented according to occupational or individual requirements. Details of the graduated scheme can be found below.</p>											
A1																		
A2																		
B1																		
B2																		
C1																		
C2																		
	Beginner		Elementary		Pre-Intermediate*		Intermediate		Upper Intermediate		Advanced							
	A1.1	A1.2	A2.1	A2.2	B1.1	B1.2	B2.1	B2.2	C1.1	C1.2	C2.1	C2.2						
	A1.1 You currently have no or very little knowledge of German																	
	A1.2 You can follow simple conversations, reservations while travelling, shopping, orders you understand familiar words and very basic phrases concerning myself, my family and immediate concrete surroundings when people speak slowly and clearly																	
	A2.1 You can ask for simple information, answer to questions, explain simple procedures, describe an activity																	
	A2.2 You can understand phrases and the highest frequency vocabulary related to areas of most immediate personal relevance (e.g. very basic personal and family information, shopping, local area, employment). You can catch the main point in short, clear, simple messages and announcements																	
	B1.1 You can keep a conversation going, converse with friends and colleagues, and react adequately																	
	B1.2 You can understand the main points of clear standard speech on familiar matters regularly encountered in work, school, leisure, etc. you can understand the main point of many radio or TV programs on current affairs or topics of personal or professional interest when the delivery is relatively slow and clear.																	
from B1.2 onwards you can apply German in the business world																		
	B2.1 You can participate actively in a discussion, describe problems in detail, react towards comments of others, telephone without problems																	
	B2.2 You can understand extended speech and lectures and follow even complex lines of																	

	<p>argument provided the topic is reasonably familiar. I can understand most TV news and current affairs programs. I can understand the majority of films in standard dialect.</p> <p>C1.1 You can construct and express ideas systematically, highlight points in business meetings, seminars and presentations</p> <p>C1.2 You can understand extended speech even when it is not clearly structured and when relationships are only implied and not signalled explicitly. I can understand television programs and films without too much effort.</p> <p>C2 You have no difficulty in understanding any kind of spoken language, whether live or broadcast, even when delivered at fast native speed, and if spoken with an accent.</p>														
Exam preparation	We will also prepare you for all current exams online and will gladly register you if you wish to take the exam in Germany. The exams are taken after an average of about 100 online lessons.														
	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="background-color: #e0f0e0;">A1 Break through</td> <td style="background-color: #e0f0e0;">A2 Waystage</td> <td style="background-color: #e0f0e0;">B1 Threshold</td> <td style="background-color: #e0f0e0;">B2 Vantage</td> <td style="background-color: #ffe0b2;">C1 Effective Proficiency</td> <td colspan="2" style="background-color: #ffcc00;">C2 Mastery</td> </tr> <tr> <td style="background-color: #e0f0e0;">SD1 Start Deutsch</td> <td style="background-color: #e0f0e0;">SD2 Start Deutsch</td> <td style="background-color: #e0f0e0;">ZD Zertifikat Deutsch</td> <td style="background-color: #e0f0e0;">B2 Zertifikat ZDfB Zertifikat für den Beruf</td> <td style="background-color: #ffe0b2;">C1 Zertifikat TestDaF <small>Test Deutsch als Fremdsprache</small> PWD Wirtschafts-deutsch</td> <td style="background-color: #ffcc00;">ZOP KDS</td> <td style="background-color: #ffcc00;">GDS</td> </tr> </table>	A1 Break through	A2 Waystage	B1 Threshold	B2 Vantage	C1 Effective Proficiency	C2 Mastery		SD1 Start Deutsch	SD2 Start Deutsch	ZD Zertifikat Deutsch	B2 Zertifikat ZDfB Zertifikat für den Beruf	C1 Zertifikat TestDaF <small>Test Deutsch als Fremdsprache</small> PWD Wirtschafts-deutsch	ZOP KDS	GDS
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Benefits	<p>The price includes :</p> <ul style="list-style-type: none"> • private individual instruction via Skype • a detailed placement test to determine the learner's language level • well-qualified and experienced trainers who are all native speakers • personal guidance before the course start date as to how to make the most of your course • optional tests after every 20 teaching hours to check your progress • a professionally-conducted course • instruction developed specifically for adults • a certificate of participation according to the Common European Framework • a flexible course program, enabling us to respond quickly to any requests for change • compilation of course material or selection of a course book (if this is preferred) • 50% reduction in the registration fee if you decide to book an on-site <u>course at TREFFPUNKT Language Institute</u> in Bamberg • individual tips for how to continue with your language learning • procurement of <u>language holidays</u> throughout the world 														

Prices	Course title	Euro €	Info
	German Online via Skype - individual instruction - 2 lessons á 45 minutes	50,00	bookable only once
	German Online via Skype - individual instruction - 10 lessons á 45 minutes	350,00	- -
	German Online via Skype - individual instruction - 10 lessons á 60 minutes	460,00	- -
	German Online via Skype - individual instruction - 20 lessons á 45 minutes	680,00	incl. 1 free lesson
	German Online via Skype - individual instruction - 20 lessons á 60 minutes	907,00	incl. 1 free lesson
	German Online via Skype - individual instruction - 30 lessons á 45 minutes	990,00	incl. 2 free lessons
	German Online via Skype - individual instruction - 30 lessons á 60 minutes	1.320,00	incl. 2 free lessons
	German Online via Skype - individual instruction - 40 lessons á 45 minutes	1.280,00	incl. 3 free lessons
	German Online via Skype - individual instruction - 40 lessons á 60 minutes	1.707,00	incl. 3 free lessons
	German Online via Skype - individual instruction - 50 lessons á 45 minutes	1.550,00	incl. 6 free lessons
	German Online via Skype - individual instruction - 50 lessons á 60 minutes	2.067,00	incl. 6 free lessons
Register and book using our online course calculator German-Course-Calculator.com			
Conditions	<ul style="list-style-type: none"> • All prices refer to online individual instruction • One teaching hour consists of either 45 or 60 minutes. • For online instruction we would recommend at least 2 lessons of 45 minutes a week. • You can choose any time between 07:30 and 21:30 for you course (course start time). • Payment for the course must be made before the course begins. This can be done by bank transfer, PayPal or via Moneybookers.com. 		



Language level system for learning online

with reference to the Common European Frame of Reference (CEF)

In order for your German language course to be a success, it is vital that you receive instruction appropriate to your level. For this reason, a detailed evaluation and correct course placement are a real priority for us.

We offer online language courses for all levels according to the Common European Frame of Reference (CEF). This is a recognised system which plays an important role in guaranteeing the quality of the course.

Our recommendations for online-learners: In contrast to on-site teaching, online language courses are most appropriate for learners from level A1.2 upwards. We would recommend that complete beginners (level A1.1) take an on-site course first. If you are a beginner but would still like to learn online, please contact us. If you feel this is really the only option for you, online teaching can still be arranged. After reaching a basic level of competence (level B1.2+) the language program can be tailored towards individual or work-related requirements.

Before you begin your course, let us know by email which areas you would like your course to focus on. You will also receive a detailed placement test. The online instructor will then prepare your first lesson based on the results of this test, together with your own wishes and requirements.

Below you will find a table describing the different levels according to the Common European Frame of Reference:

				Level description	Levels	Exams
PROFICIENT USER Master				Excellent or nearly native speaker knowledge of German: You are able to put into practice and present all complex aspects of the work environment without any difficulty. [more details]	Level C2	Großes Deutsches Sprachdiplom (GDS)
				Very good knowledge of German: You are able to create detailed presentations and reports. [more details]		- Zertifikat C1 - TestDaF - Uni access exam - DSH - Uni access exam - Prüfung für Wirtschaftsdeutsch International approx. 100 lessons 1-to-1
PROFICIENT USER Effective operational proficiency				Good knowledge of German: You are able to edit and convey extensive information. [more details]	Level B2	- Zertifikat B2 - Zertifikat Deutsch für den Beruf (ZdFB) approx. 80 lessons 1-to-1

INDEPENDENT USER Threshold				Relatively good knowledge of German: You are able to process standard information from the working environment. [more details]	Level B1	Zertifikat Deutsch (ZD) approx. 80 lessons 1-to-1
BASIC USER Waystage				Basic knowledge of German: You are able to understand and complete simple information and create short texts. [more details]	Level A2	Start Deutsch 2 (SD2) approx. 80 lessons 1-to-1
BASIC USER Breakthrough				No or very little knowledge of German: You are able to give, understand and complete information using simple linguistic structures. [more details]	Level A1	Start Deutsch 1 (SD1) approx. 80 lessons 1-to-1

All levels correspond to the Common European Framework of the European Council  for the study of languages.

Students taking our individual online courses usually require only around 100 teaching hours to reach the next level, whereas the average student taking group instruction requires around 140 hours. The intensive learning experience offered by individual instruction therefore saves you around 20% of course time.

Detailed description of levels — from beginner stage to advanced stage:

- Level A1: On completion of this level you will be able to...**

 - ... understand and use everyday expressions and simple sentences,
 - ... introduce yourself and others, ask everyday questions and answer them — e.g. where you come from, where you live, the people you know, or the things you own,
 - ... communicate in a simple way, if the persons you are talking to, speak slowly and clearly and are prepared to help you.
- Level A2: On completion of this level you will be able to ...**

 - ... understand and use frequently used expressions concerning all areas of everyday life, e.g. you are able to give information about yourself and your family, go shopping, describe your work and close environment,
 - ... communicate in simple routine situations during which you have to directly exchange information on familiar subjects.
 - ... describe with the aid of simple means your own background and education and your immediate environment and needs.
- Level B1: On completion of this level you will be able to ...**

 - ... understand the main issues if standard language is used clearly and if the conversation is about familiar aspects of work, school, leisure etc., you can manage most situations while travelling in a German-speaking country,
 - ... give your opinion on familiar subjects and personal interest in a simple and coherent way,
 - ... relate experiences and events, describe dreams, hopes and goals and give short explanations regarding plans and opinions.
- Level B2: On completion of this level you will be able to ...**

 - ... understand the main contents of complex texts on specific or abstract subjects and specialist discussions in your own field of knowledge
 - ... communicate so spontaneously and fluently that a normal conversation with native speakers is possible without great effort on both sides,

... express yourself on a broad range of topics in a clear and precise way, explain your point of view on a current issue and enumerate advantages and disadvantages of several possibilities.

• **Level C1: On completion of this level you will be able to ...**

... understand a broad range of sophisticated longer texts and also acknowledge implied meanings,
... express yourself spontaneously and fluently without having to obviously grope for words,
... use the language effectively and in a flexible way in your social and professional life or in training and studies,
... express yourself clearly, extensively and in a structured manner on complex subjects and use several means of combining text in an adequate manner.

• **Level C2: On completion of this level you will be able to ...**

... understand practically everything that you read and hear without any effort
... summarize information from different written and oral sources and give explanations on it in a coherent way,
... express yourself very spontaneously, very fluently and precisely and make subtle remark on complex subjects.



Please contact me if you have any questions:

Alexandra von Rohr

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info@learn-german-via-skype.com

Skype: German-Online-Teacher

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Enrolment form for an online German Course




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www.learn-german.com, www.businessgerman.com www.learn-german-via-skype.com

You can also enroll online via our www.german-course-calculator.com

	 talk! and listen!	 One-to-one session	 thank you!
Mr / Ms			
First and last name			
Age group	between: 18-20, 20-30, 30-40, 40-50, 50-60,60-70, 70plus		
Street /postal code / town			
State / Country			
Telephone			
E-mail address			
Profession			
Enrolment by the company			
E-mail address			
Telephone			
Company address			
Number of lessons	<input type="checkbox"/> 02 lessons á 45 minutes = 50 € (= > Test Package – reduced fee)		<input type="checkbox"/> 30 lessons á 45 minutes = 990 €
Duration	<input type="checkbox"/> 10 lessons á 45 minutes = 350 €		<input type="checkbox"/> 30 lessons á 60 minutes = 1.320 €
Costs	<input type="checkbox"/> 10 lessons á 60 minutes = 460 €		<input type="checkbox"/> 40 lessons á 45 minutes = 1.280 €
	<input type="checkbox"/> 20 lessons á 45 minutes = 680 €		<input type="checkbox"/> 40 lessons á 60 minutes = 1.707 €
	<input type="checkbox"/> 20 lessons á 60 minutes = 907 €		<input type="checkbox"/> 50 lessons á 45 minutes = 1.550 €
			<input type="checkbox"/> 50 lessons á 60 minutes = 2.067 €
Course start	Calender week: Days: Mondays – Tuesdays – Wednesdays – Thursdays – Fridays Frequency: 1 time, 2 times, 3 times, 4 times, 5 times, 6 times, 7 times per week Time: between 7:30 and 21:30 (MEZ)		
Payment for bank transfer	account holder = Alexandra von Rohr Sprachinstitut TREFFPUNKT name of the bank = Deutsche Bank Privat- und Geschäftskunden AG IBAN: = DE65 7607 0024 0808 8833 00 BIC: = DEUT DE DB 762		The language school TREFF@PUNKT is recognized as an educational institution and therefore exempt from value added tax in Germany according to article § 4, section 21b of the VAT act.

If you prefer other payment options (paypal, moneybookers) please book online by using our [Online-Calculator](#)

Date

Signature

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Thank you - speak to you soon! *Alexandra von Rohr, director of TREFFPUNKT*